



LEARNING THAT WORKS<sup>SM</sup>

## Running Reports

- Reports will prove to be a useful tool to see how a Certain class preformed.

Go to  
Exams  
Report

The screenshot shows the NC3 web application interface. The top navigation bar includes 'Certifications', 'Reports' (selected), 'Schools', 'Groups', and 'Users'. A user profile 'NC3 Campus Admin' is visible on the right. A dropdown menu for 'Reports' is open, listing 'Exams Report', 'Certification Report', 'Campus Admins Report', 'Certification Summary Report', and 'Credentials Issued Report'. The 'Exams Report' section is active, displaying a list of exams: 'TC Max Pre-test', '504 Multimeter Certification', 'Solus Ultra Certification', 'Level 5 TCMax Asset Management Entry Level Certification', and 'Theory Theory Test'. Below the list are filters for 'Exam Type' (set to 'Certification'), 'Exam Grade' (set to 'All'), and 'Job Title' (set to 'All'). There are also date range fields for 'From' and 'To'. At the bottom, there are buttons for 'Filter', 'Clear Filters', and 'Cancel'. A toggle for 'Exclude Safety & Theory Exams' is also present, currently set to 'On'.

nc3 Certifications Reports Schools Groups Users ? NC3 Campus Admin

Exams Report

Certification Report

Campus Admins Report

Certification Summary Report

Credentials Issued Report

Exam Repo

Filters

Exams

TC Max Pre-test  
504 Multimeter Certification  
Solus Ultra Certification  
Level 5 TCMax Asset Management Entry Level Certification  
Theory Theory Test

Exam Type

Certification

Exam Grade

All

Job Title

All

From

To

Filter Clear Filters Cancel

Exclude Safety & Theory Exams

Expand Collapse

All Clear

All Clear



## Fill in the Required fields

Select a Certification

### Exam Report

#### Filters

##### Exams

Solus Ultra Certification  
Level 5 TCMax Asset Management Entry Level Certification  
Torque Theory Test  
Hand Tool Safety Test  
Building Automation Systems (BAS) - Level II

Clear

##### Schools

NC3 Test

Expand

Collapse

All

Clear

##### Job Title

All  
Post Secondary Instructor  
Secondary Instructor  
Post Secondary Student  
Secondary Student  
Working Professional

Select your School

##### Exam Grade

All  
Pass  
Fail

##### Exam Type

All  
Pre-Test  
Certification  
Certificate of Attendance

##### Exam Type

All

##### Exam Grade

All

##### Job Title

All

##### From

06/01/2014

##### To

Filter

Clear Filters

Cancel

Add Date Ranges

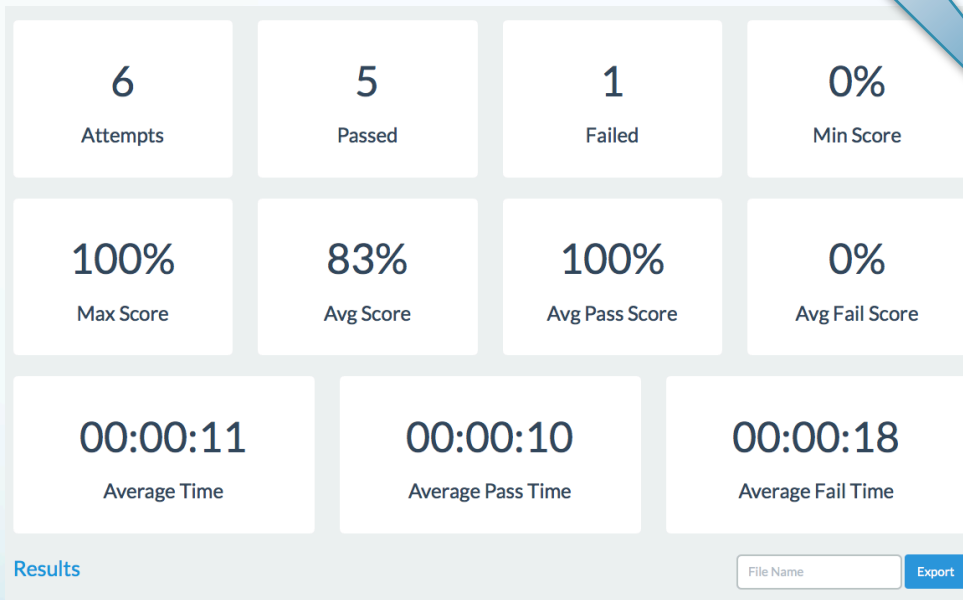
July 2014						
Su	Tu	We	Th	Fr	Sa	
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Last Step,  
Click "Filter"



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## Statistic Dashboard



## View Individual Results

### Exam Report

#### Filters

Exams

Solus Ultra Certification  
Level 5 TCM Asset Management Entry Level Certification  
Torque Theory Test  
Hand Tool Safety Test  
Building Automation Systems (BAS) - Level II

Schools

NC3 Test

Exam Type

All

Exam Grade

All

Job Title

All

From

06/01/2014

To

07/05/2014

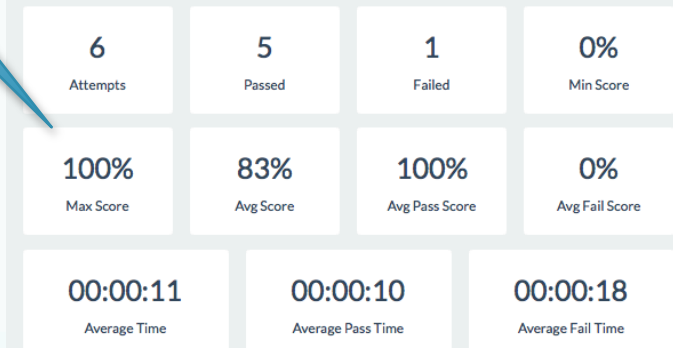
[Filter](#)

[Clear Filters](#)

[Cancel](#)

Exclude Safety & Theory Exams

☒



#### Results

Name	Exam	School	Job Title	Alt	Correct	Questions	Grade	Score	Date
Test Instructor	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	1	0	1	Failed	0%	06/30/14 10:50 PM
Test Instructor	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	2	1	1	Passed	100%	06/30/14 10:12 PM
Test	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	3	1	1	Passed	100%	06/30/14 11:47 PM
Alex Brookhouse	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	1	1	1	Passed	100%	06/30/14 11:50 PM
Test Instructor2	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	1	1	1	Passed	100%	07/01/14 3:58 AM
Test Instructor2	Building Automation Systems (BAS) - Level II	NC3 Test	Post Secondary Instructor	1	1	1	Passed	100%	07/01/14 3:58 AM